



ALEXANDRA HIGH SCHOOL

Private Bag X6, Scottsville 3209
Tel: 033 394 8252 Fax: 033 394 6059

TERM 4 - 2024

WEEK 1 DAY 6 MR HLONGWANE/MRS JORDAN

OCTOBER

- Tue 01 **SCHOOL OPENS**
All Trials marks and comments entered
- Wed 02 Analysis to Deputy Principal
Trials schedules printed
Staff Meeting – 2pm
- Thu 03 Registrar and Grade Head comments entered
- Fri 04 Grade 12 report comments checked
Full Staff Meeting – 2pm

WEEK 2 DAY 1 MR MYENDE/MR SALLIE

- Mon 07 SMT Meeting – 3pm
Grade 12 reports to registrars
- Exam typing deadline
- Tue 08 Super Star Debate Tournament
- Wed 09 Staff Meeting – 2pm
Boys Basketball vs Linpark (A)
Grade 12 reports signed, copied and filed
- Fri 11 Senior Prize Giving
Grade 12 reports handed out
- Sat 12 Girls' Indoor Hockey vs TWC @ Wartburg

WEEK 3 DAY 6 MR SITHOLE/MRS RAMCHURRAN

- Mon 14 SMT Meeting – 3pm
Grade 10/11 CAT/IT Practical
- Tue 15 Fincomm: Budget and Fees 2025
- Wed 16 Full Staff Meeting – 2pm
- Thu 17 Grade 10/11 Drama Practical
- Fri 18 Girls' Indoor Hockey vs St Anne's @ St Anne's
- Sat 19 Girls' Indoor Hockey vs TWC @ Wartburg

WEEK 4 DAY 1 MRS MAHARAJ/MRS HESLOP

- Mon 21 **NSC EXAMS AND INTERNAL EXAMS BEGIN**
- Tue 22 SGB Meeting – 17:30

WEEK 5 DAY 6 DR MAKWARA/MR HLONGWANE

- Mon 28 SMT Meeting – 3pm
- Wed 30 AGM
- Thu 31 Diwali – School is closed

NOVEMBER

WEEK 4 DAY 1 MRS JORDAN/MR MYENDE

- Mon 04 SMT Meeting – 3pm

WEEK 5 DAY 6 MR SALLIE/MR SITHOLE

- Mon 11 SMT Meeting – 3pm
- Thu 14 **INTERNAL EXAMS END**

WEEK 6 DAY 1 MRS RAMCHURRAN/MRS MAHARAJ

- Mon 18 All marks and comments entered
Scripts checked by learners
Leadership Camp
- Tue 19 Schedules Printed
Leadership Camp
- Wed 20 Leadership Camp

- Thu 21 Schedules Printed and checked by Grade Head and Deputy Principal
Final day for textbooks
- Fri 22 Schedules to Registrars for comments

WEEK 7 DAY 6 MRS HESLOP/DR MAKWARA

- Mon 25 **NSC Exams End**
Schedules printed
Promotions Meeting
- Tue 26 Reports to Grade Heads
- Wed 27 Reports completed by Grade Heads
- Thu 28 Testimonials copied and filed
Matric Ball
- Fri 29 Report comments edited

WEEK 8 DAY 1 MR HLONGWANE/MRS JORDAN

DECEMBER

- Mon 02 Reports emailed
- Tue 03 Reports filed
- Wed 04 E110 Forms filed
- Thu 05 Grade 8 – 11 schedules bound

WEEK 9 DAY 6 MR MYENDE/MR SALLIE

- Wed 11 School closes for learners
Planning 2025 Subjects B
- Thu 12 Planning 2025 Subjects A
- Fri 13 School closes for teachers